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February 23, 2018

Dear Parents,

I am writing to inform you about a **major change in our morning arrival procedures**. In an effort to increase the safety for our students and security of our campus, we are no longer allowing parents to walk their children all the way to the classroom. Beginning on Monday, March 26, 2018, parents will say their good-byes at one of our three entry gates (main gate, front bike gate or back gate). All students and parents arriving by vehicle, will be directed to wait and enter at the main front office gate. The bus gate will be for bus riders only.

Please understand this isn't something that we want to do, but rather something we have to do to increase our security measures. Parents are still free to volunteer on campus or visit for lunch by checking in at the front office where we will scan your license and issue you a visitor tag. We understand that this will take some time for adjustment and wanted to get this information to you as soon as possible so that you can begin to discuss the change with your child. We want you to know that we value your participation in your child's education and we will continue to be available to you through electronic and phone communication and scheduled conferences. Should you have any questions, or if you have some special considerations that need to be made to meet your child's needs, please reach out to us for support.

Sincerely,

Vaughnette Chandler  
Principal

Charlene Tidd  
Assistant Principal